



Sip 'n Stroll Seneca

PRESENTED BY
THE DOWNTOWN MERCHANTS
ASSOCIATION

MARCH 24, 2018

Sip 'n Stroll Seneca is an art festival and wine tasting event held March 24, 2018 on Ram Cat Alley in downtown Seneca. It features an arts and crafts show and wine tasting tent. We are currently seeking arts & crafts vendors to enhance the festival. If you would like to participate please complete this form and return to sipnstrollseneca@gmail.com along with four (4) images of your artwork and at least one (1) image of your booth. Also fill out and send in the original application along with the required City of Seneca vendor application and fee to the address noted below. Make checks payable to **Downtown Seneca Merchants Association**. Deadline for application is February 24, 2018. Selected vendors will be notified by March 3, 2018.

VENDOR APPLICATION

PLEASE NEATLY FILL IN ALL INFORMATION AND LEAVE NO SPACES BLANK

Company Name _____

Contact Name _____

Mailing Address _____

City _____ State _____ Zip _____

Cell Phone (____) _____

Alt Phone (____) _____

Email Address _____

VENDORS List ALL ITEMS you are requesting to sell in the vending space:

Mail checks and signed application to:

Sip 'n Stroll Seneca
c/o Loblolly Arts
124 Ram Cat Alley
Seneca, SC 29678

I/we understand and agree to all terms and conditions of the above rules and guidelines.

Signature

Printed Name

Date _____

We reserve the right to deny any application.

Total amount of application:

One (1) vendor booth: \$50 _____

Up to one (1) additional Booth: \$50 _____

City of Seneca Vendor Fee: \$7 _____

Total amount of check included: _____

Please make check payable to: **Downtown Seneca Merchants Association**

Rules/Regulations

Artwork:

- All exhibits must be original works executed since 2015. The quality of exhibited work is expected to be equal to the images submitted for consideration. The event committee will visit every booth on Saturday morning to check your work against the images submitted. If your work is not equal to your submitted images, the committee has the right to ask you to leave the show and you forfeit your booth space fee.
- Two artists collaborating to produce single pieces of art may qualify as a single exhibitor, but all works displayed should be products of collaboration rather than individual works by each collaborator.
- No ribbons or awards from other shows may be displayed.
- Paintings, graphics and photographs must be suitably framed or matted.
- Each artist is to display the provided event identification card showing name, space number and city of residence. They are also to wear their nametags provided by the Festival.
- **Artists are responsible for supplying their own tents and for making their tents sturdy against the wind, rain, etc. Anchor weights are required.**
- Each exhibitor is solely responsible for supplying his/her own tables and chairs necessary or displaying in the booth.
- Artists will receive a booth space of approximately 11' X 12.' Artists will not take up any additional booth space. An artist can request 2 booth spaces. The cost is \$50 for each individual booth space.
- Artists must submit a vendor application and \$7.00 fee as required by The City of Seneca upon submittal of application.
- All vehicles must be removed from the show area no later than ½ hour before the show begins. Setup and breakdown times are strictly enforced. Any person closing his/her booth before the scheduled closing time shall be disqualified from future shows.
- Each exhibitor is solely responsible for collecting the applicable 6% South Carolina sales tax and filing the report with the local department of revenue.

Booth Information

Setup:

- Registration will be open on Saturday, March 24, 2018 from 6 AM until 10 AM.
- All booths must be set up and completed no later than 10:30 AM to be eligible for the show.
- **All artists MUST CHECK IN AT REGISTRATION located in LOBLOLLY ARTS.** You will be given an artist packet, which will include your Booth Assignment and your name badge[s] and pertinent information regarding the show. We encourage you to read everything in your packet before the show opens for business.
- Without exception, artists' vehicles will not be allowed on site after the setup times specified above.
- Electricity is not available for this event.

LEGAL AGREEMENT

The accepted Sip 'n Stroll Seneca: A Sip 'n Stroll Seneca Artist does hereby release, and forever discharge and hold harmless Sip 'n Stroll Seneca and the City of Seneca, SC and all co-sponsors from any and all manner of actions, suits, damages or claims whatsoever arising from any loss or damage to the person or property of the artist while in possession or under the supervision of the sponsors during Sip 'n Stroll Seneca, and hereby consents to the enforcement of all rules of the event. Furthermore, the artist hereby certifies that all work displayed is handcrafted and created by the artist. Participants understand that any mass-produced item on display will be cause for expulsion from the show. The artist acknowledges that the event show hours are Saturday from 11 AM – 6 PM. The artist agrees to display their works all day Saturday. There will be no refunds given after acceptance is made.

**VENDORS LICENSE APPLICATION
SIP-N-STROLL SENECA
MARCH 24, 2018
sipnstrollseneca@gmail.com**

Correct spelling of business name _____

correct spelling of owner's name _____

mailing address _____

physical address of your business _____

phone number _____ fax number _____

federal id number OR social security number _____

Business License fee

The fee for a business license is \$7.00 for this event is \$7.00. *This is a one time only license, good for this event only.*

Payment of Business License Fee

The City of Seneca accepts cash, check, money order, VISA, MasterCard or Discover. If you would like to fax or e-mail this application back to me, I can accept payment with VISA, MasterCard or Discover over the phone.

If you are a nonprofit organization, please provide a copy of your 501(c)3.

NOTE: PLEASE CALL if you have any questions. Thank you.

Cynthia Dilworth, Finance Admin Asst.

E-Mail: cdilworth@seneca.sc.us

Phone: 864-885-2700

Fax: 864-885-2701

Mailing Address: City of Seneca, attn: Finance Office, P O Box 4773, Seneca, SC 29679

Signature _____ Date _____

Office Use Only: NAICS: 454390 RATE: 8 RATE

Business License ID#	Payment Amount	Type of Payment:	Receipt#	Date Paid
	\$7.00	Cash CK# CC MO		